

BOOKING FORM/INVOICE

Sue Ives, 25 The Street, Brundall, NORWICH, NR13 5AA, UK



*Please complete form in block capitals and return with
your deposit to the address above.*

Name (Mr/Mrs/Ms) _____
Home Address _____ _____ _____ _____
Email _____
Telephone Numbers
Day: _____
Eve: _____
Mobile: _____

Dates of Stay
From: 3pm on Saturday _____
To: 10am on Saturday _____

I enclose 20% deposit of £ _____
I understand that the balance of £ _____
is due 6 weeks prior to arrival date
Please make cheques payable to Sue Ives

Names of ALL guests staying at Beach Folly

Total Number in Party _____

I have read and understood the Terms & Conditions of Booking and agree to abide by them
Signature _____
Date _____

Travel Cot required Yes/No
(Cot bedding not supplied)
High Chair required Yes/No

FOR OFFICE USE ONLY
Holiday Cost:
Deposit Paid:
Balance Due:
Balance Paid:
Security Deposit Paid:
Joining Pack:

Beach Folly, Gorleston on Sea - Terms & Conditions of Booking

- Weekly bookings are Saturday to Saturday. The property is available from **3pm** on the arrival date and is to be vacated by **10am** on the departure date. Keys to be collected and returned as per the details included in the joining pack.
- A non-refundable deposit of 20% of the total cost is payable. For bookings made more than six weeks before arrival a deposit of 20% is payable at the time of reservation to confirm the booking, the balance to be paid not less than six weeks before commencement of the booking. For bookings made less than six weeks before arrival, the full amount is payable on booking. Payment by cheque only, made payable to Sue Ives.
- We may require a security deposit of £100 per booking and if so this will be payable at the time the balance is payable. We shall confirm at the time of accepting your booking whether a damage deposit is required. The security deposit is held to cover any loss/ damage or additional cleaning charges, should the property be left in an unsatisfactory condition. This will be refunded to you within 14 days of your departure subject to deductions necessary by reason of your, or any member of your party's, breach of these Terms and Conditions.
- All reasonable care must be taken of the house and its contents. You agree to report all damages and breakages to the property or contents to the owner as soon as possible and to pay upon written demand any costs incurred in making good any loss or careless damage. Minor one off accidental breakages will not normally be charged for. You will also be charged for any extra cleaning required in the event that the property is not left in a clean and tidy condition.
- If you need to cancel your booking you must contact the Owners as soon as possible in writing. The booking deposit is non-refundable under any circumstances. Bookings cancelled less than six weeks before date of arrival must still pay the full balance. We will make every effort to re-let the property once formal cancellation has been received and if we are able to re-let at the same price the balance will be refunded to you. If we are only able to re-let at a reduced price the reduced balance will be refunded. If we are unable to re-let the full balance will remain payable by you. We strongly advise, in case of unforeseen circumstances, that hirers take out independent holiday insurance against cancellation due to ill-health, bereavement etc as the above refund terms are non-negotiable.
- If the accommodation is not available on the confirmed booking dates for any reason beyond our control, then all monies paid in advance will be refunded in full. The hirer will have no further claim against the owners.
- When renting the property you are responsible for making it secure when left unoccupied during your stay. On vacating the property please ensure all windows and doors are suitably locked.
- The contract for letting is made between the person who completes the booking form and the owner of the property upon confirmation of booking. That person is deemed to have accepted these 'Terms & Conditions' on behalf of all members of their party who are also aware of them.
- Sub-letting or transferring a letting period to another person(s) is not permitted.
- The maximum occupancy is four adults and one child. The number of persons using the property must be stated at the time of booking and must not be exceeded at any time.
- The property is strictly non-smoking.
- Sorry no pets.
- All Bedlinen (not cot bedding), bath & hand towels/tea towels supplied, please bring your own beach towels. Please **do not** wash any linen/towels. Further supplies are available on request. Guests booking for more than one week must be prepared to allow access for a weekly change of linen and towels, and for cleaning.
- Loss of keys must be reported to the owner immediately, a charge will be made to cover costs of replacement locks/keys.
- The owner accepts no liability for any damage to property or person arising from this letting.
- We regret that we are unable to accept bookings from single sex parties or groups of unaccompanied persons under the age of 21.
- The hirer shall be entitled to occupy the property for holiday purposes only and this agreement shall not confer on the hirer any security of tenure within the terms of the Housing Act 1988 pursuant to which the occupation shall be deemed to be by way of excluding tenancy
- The Owner and/or their Agent reserve the right to enter the property at any reasonable time, with or without notice, during the Hirer's period of stay.
- In the event of any breach of these terms and conditions by the occupier, we shall have the right to enter and take possession of the property immediately without compensation to the occupier.

We reserve the right to change these Terms & Conditions at our sole discretion and without notice. Changes are effective on the date they are posted. We recommend that you print a copy for future reference and revisit them from time to time to ensure you are aware of any changes.